

The Blanchester Board of Education met for a Reorganizational and Regular Meeting on Tuesday, January 7, 2025 at 7pm in the auxiliary cafeteria in the Blanchester Middle School at 957 Cherry Street, Blanchester, OH 45107

Meeting Called to Order

Roll Call

In attendance: John Panetta, Jeremy Kaehler, Mike Williams, Kathy Gephart and Chris Baker

Superintendent Randy Dunlap and Treasurer Alleyn Unversaw were in attendance.

Pledge of Allegiance

Election of Board President and Vice President

Nominations for President: Jeremy Kaehler

Nomination for Vice President: Mike Williams

Mr. Panetta made the motion to close nominations and Mrs. Gephart seconded the motion.

All present voted in favor of closing the nominations. All present voted to approve the nominees for President and Vice President.

Oath of Office for Board President and Vice President

Mr. Unversaw administered the oath of office to Jeremy Kaehler and Mike Williams.

Establishment of Business Procedures and Standing Authorizations for 2025 (Attachment Resolution 1-2025)

Mr. Williams made the motion and Mr. Panetta seconded.

ESTABLISHMENT OF BUSINESS PROCEDURES AND STANDING AUTHORIZATIONS FOR 2025

- A. Establish date, time and place of regular board of education meetings.
- B. Authorize the Treasurer to pay all bills, except in cases where Board Policy applies, within the limits of the appropriations resolution as bills are received and when the merchandise has been received in good condition.
- C. Authorize the Treasurer to sign checks.
- D. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
- E. Authorize the Treasurer to invest inactive funds.

- F. Authorize the Treasurer to invest interim funds.
- G. Designate inactive / interim funds at \$5,000,000.00.
- H. Authorize the Treasurer to adjust appropriations as needed and submit to the board for approval at the next board meeting.
- I. Petty Cash Fund and Change Fund Approvals
 - a. Athletic Change Fund at \$2,151.00 - Brad Ballinger
 - b. High School Change Fund at \$150.00 - Melissa Wallace
 - c. Board Office Change Fund at \$300.00 - Heather Mandelstein
- J. Service Fund - establishes a service fund in the amount of \$5,000.00 to be a part of the general fund, in accordance with section 3315.15 of the Ohio Revised Code.
- K. Treasurer shall be appointed to attend as the board designee public records training per Board Policy KBA. Furthermore, the district office has distributed the public records policy to the Treasurer who shall be also named the records custodian.
- L. Authorize the Treasurer to annually balance all Student Activity Accounts within the parameters of Board approved appropriations.
- M. Authorize the Treasurer to approve the tuition rate annually, as set by the Ohio Department of Education.
- N. Authorize the Superintendent to work with Clinton County Jobs and Family services to share any additional costs of transporting students in foster care to their school of origin, if determined in the best interest of the child.
- O. Authorize the Superintendent to represent the Board in the application for all special State and Federal Funds.
- P. Authorize Membership in the Chamber of Commerce for the year 2025.
- Q. Authorize the Superintendent to serve as the purchasing agent for the school district and authorizes the purchasing agent to approve purchases up to \$25,000.00 without further Board action. In addition, in the case of a catastrophic event, this limitation will not apply in order to restore operations of the district in the most expedient manner.
- R. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- S. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- T. Authorize the Superintendent to employ personnel as needed for emergency situations. Such employment to be presented for approval by the Board at the next regular meeting.
- U. Authorize the Superintendent, without further action by said Board, to apply on behalf of said district to participate in any federal or state project or program for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications, i.e. Local Professional Development Committee, etc.
- V. The Superintendent and/or Treasurer be permitted to attend seminars, meetings, and conferences that constitute informative and professional growth for the benefit of the school district without further Board of Education action and that reasonable expenses in connection therewith be allowed.
- W. Compliance with the Civil Rights Act - said Board in the expenditure of federal funds continues to comply with the Civil Rights Act of 1965 and with all other appropriate state and federal statutes, standards and regulations.
- X. Unless otherwise delegated by the Superintendent, the Superintendent shall serve in all capacities that require an annual Board of Education appointment to implement adopted Board policies.
- Y. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but are not limited to: refreshments, small gifts, plaques, awards, flowers.
- Z. Authorize the attendance at special schools outside the district as needed; i.e. physically handicapped students for the upcoming school year.
- AA. Authorize the Superintendent, on behalf of this Board, to approve Facility Use Applications

All present voted to approve the Business Procedures and Standing Authorizations for 2025.

Approval of Agenda

Mrs. Gephart made the motion and Mr. Baker seconded. All present voted to approve the agenda as presented.

Approval of the Minutes from December 16, 2024 Regular Board Meeting

Mr. Panetta made the motion and Mr. Williams seconded the motion to approve the minutes from the December 16, 2024 Regular Board Meeting. All present voted in favor of approving the minutes as presented.

Board Member Recognition

Kathy Gephart-7 years

Jeremy Kaehler-5 years

John Panetta-17 years

Mike Williams-7 years
Chris Baker-1 year

Welcome, Recognitions, and Public Participation of Agenda Items

Business of the Board

Mr. Williams made the motion and Mr. Panetta seconded the motion to accept all items included under Business of the Board.

- Approve the purchase of a new 83 passenger bus for the 2025-26 SY at the state bid price through the EPC.
- It is recommended to approve the following Policy Updates:
 - BDC-Executive Sessions
 - JEDA-Truancy
 - IGAE-Health Education
 - IC/ICA-School Year/School Calendar
 - DM-Deposit of Public Funds
- Approve the FY25 Service Agreement with Montgomery County ESC for Educational Assessment Services
- Approve the donation to the HS Choir for Field Trip
 - Clinton County Retired Teachers-\$50.00
- Approve the donation to the HS Principal's Fund
 - Shutterfly Lifetouch-\$303.31
- Approve the donation to the NHS Fund
 - Kroger Community Rewards-\$112.13
- Approve the donation to the MS Principal's Fund
 - Kroger Community Rewards-\$74.42
- Approve the donation to Boys Basketball
 - Kroger Rewards-\$26.52
 - Boosters Half Court Shot-\$90.50
- Approve the donation to the Athletic Fund
 - Varsity Calendar-\$500.00
- Approve the donation to Girls Basketball
 - Boosters Half Court Shot-\$90.50
- Approve the contract with 4U School Solutions from 8/1/2025-7/31/2029 to provide school treasurer services whereas Alleyn Unversaw will be the acting treasurer.
- Approve the schedule of Board meeting dates for 2025.

All present voted to approve Business of the Board.

Business of the Treasurer

Mr. Baker made a motion and Mrs. Gephart seconded to approve the Business of the Treasurer.

- Review Financial Report(s)
 - January 2024 Reports

- Cash Summary
 - Checks Written
 - Cash Flow Report
 - FY2025 Revenue, Expenditures and Cash Balance Analysis
- Transfers
 - Approve the transfer of Title IV-A to Title I in the amount of \$2,054.41
 - Approve the transfer of Title II-A to Title I in the amount of \$4,272.67.

All present voted to approve the Business of the Treasurer.

Business of the Superintendent

Mrs. Gephart made a motion and Mr. Baker seconded to approve the Business of the Superintendent.

All present voted to approve the Business of the Superintendent.

Public Participation of Non-Agenda Items

None

Other


- Information Items
 - Policy Discussion-First Reading, For Approval at the February Board Meeting
 - JECBC-Admission of Students from Non-Chartered or Home Education
 - IGD-Co Curricular and Extracurricular Activities
 - JED-Student Absences and Excuses
 - EBBA-First Aid
 - EDE-Computer/Online Services
 - IGAH/IGAI-Family Life Education/Sex Education
 - GCD-Certified Staff Hiring
 - GDC/GDCA/GDD-Classified Staff Recruiting/Posting of Vacancies/Hiring
 - ACC (New)-Political Commitments
 - JEDC (New)-Religious Expression Days
- **Discussion Items**
 - Calendar
 - Open Enrollment

Adjournment

Mr. Williams made the motion and Mr. Panetta seconded the motion to adjourn. All present voted to adjourn the meeting at 7:38 pm.



Board President



Treasurer

BLANCHESTER LOCAL SCHOOL DISTRICT

**OATH OF OFFICE OF BOARD PRESIDENT
(Revised Code 3313.10, 147.07, 3.24)**

I swear that I will support
the Constitution of the United States,
and the Constitution of the State of Ohio,
and that I will perform faithfully the duties of my office
as Vice President of the
Blanchester Local School District Governing Board.

Sworn before me and signed in my presence, this ____ day of _____, in the
County of Clinton, State of Ohio.



Board Member Signature

Witness 

Treasurer

BLANCHESTER LOCAL SCHOOL DISTRICT

**OATH OF OFFICE OF BOARD PRESIDENT
(Revised Code 3313.10, 147.07, 3.24)**

I swear that I will support
the Constitution of the United States,
and the Constitution of the State of Ohio,
and that I will perform faithfully the duties of my office
as President of the
Blanchester Local School District Governing Board.

Sworn before me and signed in my presence, this 7 day of Jan, in the
County of Clinton, State of Ohio.


Board Member Signature

Witness Allen
Treasurer